Canceling your push pay gift and remaking it in City Connect (Breeze)

- 1. Decide whether you want to give through credit/debit card or direct bank transfer (ACH) then gather either the card you want to use or your check book.
- 2. Cancel your old gift by logging in to your PushPay account using the phone number that you signed up with:

 Image: Contract of the leading digital engagement platform

 Image: Contract of the leading digital engagement platform

At PushPay.com there is a sign in button top right

Then enter your phone number

	Sign in Admin	sign in >
	Sign in to your personal account using your mobile number. ① Sign in via email and password >	
	Mobile	
	Next Don't have an account?	
🔮 33% Mostly sunny	🚦 🔍 Search 🛛 🐢 🔊 🗃 💽 🚞 💼 🚺 💇	へ 奈 Qà 100 9-41 AM ① 11/2/2023

This will take you to your account, The recurring gifts will be on the right, click "edit"

		Leah Mitchell 🗸 🔍
Campaigns	Welcome	Q Search for an organization
(\$) Transactions	Give	Recurring gifts
S Giving Statements		O City of Light Anglican Church 07 Nov '23 Edit
Security		
Payment Methods		Add recurring gift
A Profile	City of Light Anglican Church	Recent activity
Help Center	Recent gift	(ity of Light Anglican Church 07 Oct '23
		City of Light Anglican Church 07 Sep 123
	Give	
		(b) City of Light Anglican Church 07 Aug '23

Click on the "Actions" button to the right, a drop down menu will appear and you should choose: "Cancel Recurring Schedule"

←	Collapse Menu				
::	Summary	Your email address Send a verification	ss isn't verified n link to leahraenelle@gmail.com, or if y	ou are no longer using this email, plea	ase <u>update email address.</u>
69	Transactions				
0	Recurring Schedules	Summary > Recurring Gi	ft Detail		
\$	Giving Statements	÷			
	Campaigns & Pledges	Recurring Gi	ft Detail		
	Payment Methods	🝈 City of Light Anglica	an Church Cancelled		Actions -
1	Your Profile	-			
¢	Security	Schedule Details		Edit	Transaction History
		Amount	Frequency Every month		No previous or up-coming transactions available
		Starting on 07 Aug 2022	Ending on never		
0	Help Center	Fund City of Light Angligar	Church		

A pop up will ask you to confirm, click "yes, cancel" and you are canceled!

Your email addres	s isn't verified	
Send a verification		
Summary > Recurring Git		
÷	A	
_	<u> </u>	
Recurring	Cancel recurring schedule?	
	Are you sure you want to cancel this recurr	ing
City of Light An	schedule? This action cannot be undone	
	Go back Yes, cancel	
Schedule Deta		Edit
Amount		
USD \$511.00	Every month	

3. To set up your new recurring gift, I go to https://cityoflightaurora.breezechms.com/give/online

← → C ☆ (a) cityoflightaurora.breezechms.com	n/give/online	🖻 🖈 🗣 🖈 🗖 🚺 🗄
🤄 🔅 canvas 📕 Liturgical Arts Journal 🍵 Era Contempo	rary 🔳 Benefits All Savers 🔇 New Tab 🔯 The Art of Icon Pain	🗌 All Bookmarks
	Give to City of Light Anglican Church	
	Give this One Time	
	Give by Credit/Debit Card	
	Continue	

click the down arrow to the right of "give this one time", and choose an option



A new line will show up with a men to choose when you want to begin your gift, choose which you want

Give to City of Light Anglican Church
Give this Every 2 Weeks • Give by Credit/Debit Card Give by Credit/Debit Card Control Starting Today (Wednesday, November 8) Starting Thursday, November 10, 2023 Starting Saturday, November 11, 2023 Starting Sunday, November 12, 2023 Starting Tursday, November 13, 2023 Starting Tursday, November 15, 2023 Starting Thursday, November 15, 2023 Starting Saturday, November 16, 2023 Starting Saturday, November 16, 2023 Starting Saturday, November 18, 2023 Starting Saturday, November 19, 2023 Starting Saturday, November 19, 2023 Starting Tursday, November 21, 2023 Starting Tursday, November 21, 2023 Starting Tursday, November 21, 2023 Starting Tursday, November 22, 2023 Starting Friday, November 25, 2023 Starting Saturday, November 26, 2023 Starting Saturday, November 27, 2023 Starting Saturday, November 27, 2023

Enter the amount that you would like your gift to be, and whether you want it to be on a credit/debit card, or a direct bank transfer, and push the continue button.

It will take you to a payment page where you can enter all of your pertinent information, and have the option to cover the processing fee. Once the information is in, press the blue "give" button and you are done!

Your Name		Email Address	6		_
Card Number		MM / YY		CVC	
Street Address	City	St	ate 🔻	Zip	
Z Add \$3 The fee	.30 to cover t would be \$1.26	the processing fee	nsfer.		
	Give \$1	103.30			
	Bad	ck			
Payment Information					
Payment Information Your Name	E	Email Address			
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Payment Information Your Name Bank Routing Number Bank Account Number	E	Email Address Retype Bank A	Account	: Number	r
Payment Information Your Name Bank Routing Number Bank Account Number Street Address	E City	Email Address Retype Bank A	Account ate ▼	t Number Zip	r
Payment Information Your Name Bank Routing Number Bank Account Number Street Address	E R City to cover the	Email Address Retype Bank A Sta	Account ate ▼	t Number Zip	ï